



FBI



Ferguson Bureau of Investigation

Senior Advisory Agent

Ms. I. Ferguson Grade 4

Sue Reynolds Elementary School

Augusta, Georgia

Welcome to the FBI unit of Sue Reynolds Elementary School. As agents we will display our core values in our conduct and as we study ELA, Math, Science/Health, and Social Studies. Our team will solve problems making analyses, using strategies, and using the scientific method. Daily participation and study is a necessity to success in this bureau. Agents in training will progress to full agent status when they make the honor roll and will be rewarded quarterly.

Senior Advisory Agent Inez Ferguson

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Ms. Inez Ferguson has been teaching for 34 Years. She taught fourth and fifth grade in the South Bronx in New York City for 14 years before moving to Georgia. Since arriving in Augusta, she first taught at Craig Houghton Elementary School for a few years before coming to Sue Reynolds. She is well known for being a strict but compassionate teacher whose students always improve.

FBI Core Values

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| Rigorous obedience- | Obedience to the Mission of Sue Reynolds Elementary School. |
| Respect- | Respect for the dignity for of all those we come in contact with. |
| Compassion- | Expressions of kindness and a willingness to help those in need. |
| Fairness- | Not giving everyone the same thing but giving to others what they need to be successful. |
| Uncompromising personal integrity- | Do the right thing at all times. |
| Accountability- | Accept responsibility for our actions and decisions as well as the consequences of our actions and decisions. |
| Leadership- | Setting the example of a fourth grader at Sue Reynolds. |

Conduct grades will be issued weekly on Friday in the student's agenda beginning August 25. Occasionally notes will be sent home about conduct for individual students as the teacher deems necessary. Parents are asked to sign the agenda over the weekend. Signatures will be monitor as this is a form of communication.

Grading and Assessments

- **Unit assessments** will be announced at least one week prior to the assessment. Study guides are given in unit test and should be worked on daily in class and at home.
- **Quizzes** –Unannounced weekly at teacher discretion on material from previous week.
- Agents are required to complete a **monthly book report** and record the results in their data notebooks. First nine weeks students will read narrative in a variety of genre`s
- **Projects** will be assigned with at least one to two weeks notification of the deadline depending

complexity of the project. Projects will be worked on in class and finished at home. **Late projects** are not accepted without medical notes or prior approval by teacher.. Rubrics are in data folders for projects and writing pieces.

- **Agents** are observed and **assessed informally** daily.
- When **absent agents** are to bring in an **excuse**. They will have 3 days to make up any missing assignments and test. They should check the **We Missed You** file upon their return to school. Word study or any oral test will not be made up.
- **Conduct grades** will be issued weekly on Friday in the agent's agenda beginning **August 24**. Parents are asked to sign the agenda over the weekend. Signatures will be monitor as this is a form of communication

Agents who work hard but are not able to make a high grade will receive a grade of a **60 as their lowest grade with the exception** of conduct and projects. Agents who do not turn in projects and refuse to work will receive **"0's"**.

<u>Grading Scale</u>	
100 – 90	A
89 – 80	B
70 – 75	C
74 – 70	D
69 – 0	F

<u>Grade Weights</u>	
50%	Unit test, Assessments, and Projects
30%	Quizzes and activities
20 %	Daily grades, homework

Homework

- Monday thru Thursday turned in daily.
- Agents should daily to review the day's lessons and notes
- Daily homework will be posted on the website. Please look in agendas for any changes.
- After Fall assessments students will be assigned I- ready practice Monday through Friday in Math and Reading for homework

Weekends

- Social Studies and Science chapters will be assigned to be read before the next lesson.
- Students are expected to read chapter book daily and be prepared to turn in a book report monthly. The first book report is due on August 31 on a book of their choosing.
- Projects begun in class should be completed over the weekend with little revisions from parents. Students are expected to explain their projects to the class upon request

Daily Supply List

- 2 sharpened pencils (daily)
- Pencil pouch (no boxes please)
- 5 composition notebooks
- 1 1 inch binder
- Five poly pocket section dividers
- 3 packs of Wide-ruled paper
- Earbuds or headphones
- Color pencils
- index cards
- glue sticks

Class Donations

Copy paper
Paper towels
Kleenex***
Gallon Zip lock Bags
Clorax wipes for colds and flu season (unscented)

Allergies

As with some of my students, I have asthma and am allergic to perfumes and scents as well as a host of grasses, trees and shellfish. Please do not allow your child to wear scented colognes or perfumes. Some cleaning products and soaps set off my asthma. Thank you for this consideration

Dress and grooming

Please refer to **Richmond County Board of Education Policy** on dress and grooming.

Absence and Tardy.

Students are expected to arrive on time to class. After 8:15 agents are considered late unless their bus or daycare van is late. Early dismissals interrupt class and student will miss instruction in that subject. Students who are picked up early are tardy and requires and excuse. Parent excuses are limited so please send in any appointment excuses. Agents picked up before 11:30 are considered absent .It is the student’s responsibility to make up missed work from the “**We missed you folder**”.

Bathroom

One break in the morning and one in the afternoon. Students can go when there is an emergency.

Weekly papers will go home on Tuesdays..

I am looking forward to teaching, training, and preparing your child to become a well-rounded, educated citizen.

Sincerely,
Ms. I. Ferguson

Please sign and cut off the bottom of this page and send it back to me.



- I have read the introductory FBI newsletter.
- I would love to send healthy snacks in for the class a few times this year. Sign me up!
- I can help and make class copies. Just let me know when!
- I am sending in some of the extra supplies needed for the classroom.
- I am willing to buy a class T-shirt for my child.
- I have a question about ...

Student Name _____

Parent Signature _____ Date _____